



NEWICK HOUSE SCHOOL

CHARGING AND REMISSIONS POLICY

The aim of the policy is to ensure that a rich and varied programme of activities both inside and outside the classroom will continue whenever possible. At the Headteachers discretion, School Fund may be used to provide financial support for individual families.

Excursions

When pupil excursions are organised during the school day, voluntary contributions are usually sought from parents. The school will request a voluntary contribution from parents towards the cost of any activity which takes place during school hours. Parents are informed by letter of the nature of the proposed activity or visit, explaining that contributions are voluntary. Parents who are unwilling or unable to contribute will not be discriminated against. Pupils will not be treated differently according to whether or not their parents have made a contribution.

Residential trips

The school is permitted to CHARGE for the cost of board and lodgings during residential school trips. This charge will not exceed the actual cost of the provision. The school will also ask for a CONTRIBUTION towards all other associated costs i.e. staffing, insurance, petrol etc.

Where a trip takes place wholly, or mainly, during school hours: children who are entitled to free school meals will be entitled to a full remission of any board and lodging charges but will be asked for the voluntary contributions costs.

Curriculum lessons

The School may ask for contributions for ingredients and materials for practical subjects such as Food Technology and Craft, Design and Technology (CDT) if the finished products are to be consumed by the pupil or taken home. Pupils will not be treated differently according to whether or not their parents are prepared to provide materials.

Public examinations

No charge will be made for entering pupils for public examinations. However, we will, at the discretion of the head teacher, charge parents/carers whose child does not attend an exam without good reason.

Agreed by Governing Body on the 4th February 2010